

**MINORITY BUSINESS OWNER  
REPRESENTATIONS AND CERTIFICATIONS**

1. SMALL BUSINESS – He IS \_\_\_, IS NOT \_\_\_, a small business concern. If Offeror is a small business concern and is not the manufacturer of the supplies offered, he also represents that all supplies to be furnished hereunder WILL \_\_\_, WILL NOT \_\_\_ be manufactured or produced by a small business concern in the United States, its possessions, or Puerto Rico.

2. SMALL DISADVANTAGED BUSINESS CONCERN (1979 SEP) A) The Offeror represents that he IS \_\_\_, IS NOT \_\_\_, a small business concern owned and controlled by socially and economically disadvantaged individuals. The term "small business concern" means a small business as defined pursuant to Section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto. The term "small business concern owned and controlled by socially and economically disadvantaged individuals" means a small business concern.

1). that is at least fifty-one percent (51%) owned by one or more socially and economically disadvantaged individuals; or, in the case of any publicly owned business, at fifty-one percent (51%) of the stock of which is owned by one or more socially or economically disadvantaged individuals; and;

2). whose management and daily business operations are controlled by one or more such individuals.

b) The Offeror shall presume that socially and economically disadvantaged individuals include Black Americans, Hispanic Americans, Native Americans (such as American Indians, Eskimos, Aleuts, and native Hawaiians), and other minorities or any other individuals found to be disadvantaged by the Small Business Administration pursuant to Section 8(a) of the Small Business Act.

3. WOMAN-OWNED BUSINESS (1978 Dec) – The Offeror represents that the firm submitting this offer IS \_\_\_, IS NOT \_\_\_ a woman-owned business. A woman-owned business is a business which is at least fifty-one percent (51%) owned, controlled and operated by a woman or women. Controlled is defined as exercising the power to make policy decisions. Operated is defined as actively involved in the day-to-day management. For the purpose of this definition, businesses which are publicly owned, joint stock associations and business trusts are exempted. Exempted business may voluntarily represent that they are or are not, women owned if this

information is available.

4. LABOR SURPLUS – Your firm IS \_\_\_, IS NOT \_\_\_, located in a Labor Surplus Area. (A Working copy of the Department of Labor's Quarterly Publication listing Labor surplus Areas may be obtained by writing to the Department of Labor, Employee & Training Administration (TPPL) Rm. 9304, 601 D Street, N.W., Washington, DC 20213).

5. PREVIOUS CONTRACT AND COMPLIANCE REPORTS (1973 APR) – The Offeror represents that he HAS \_\_\_, HAS NOT \_\_\_, participated in a previous contract or subcontract subject either to the Equal Opportunity clause herein or the clause originally contained in Section 301 of Executive Order No. 11114; that he HAS \_\_\_, HAS NOT \_\_\_, filed all required compliance reports; and that representations indicating submission of required compliance reports; signed by proposed subcontractors, will be obtained prior to subcontract awards. (The above representation need not be submitted in connection with contracts or subcontracts which are exempt from the clause.)

6. AFFIRMATIVE ACTION PROGRAM (1973 APR) - (The following representation shall be completed by each Offeror whose offer is \$50,000 or more and who has 50 employees or more). The Offeror represents that he HAS \_\_\_, HAS NOT \_\_\_, developed and maintained at each of his establishments Equal Opportunity Affirmative Action Programs, pursuant to 41 CFR 60.2.

7. EQUAL EMPLOYMENT COMPLIANCE (1974 APR) –Your firm HAS \_\_ HAS NOT \_\_ been served with a written notice such as a Show Cause Letter. A letter indicating probable cause, or any other formal notification citing specific deficiencies from any Federal Government Agency or Representative thereof that your Firm or any of its Affiliates or known First Tier Subcontractors is in violation of any if the Provisions of Executive Order No. 11246 of September 24, 1965, Executive Order No. 11375 of October 13, 1967, or Rules and Regulations of the Secretary of Labor (41 CFR, Chapter 60) and specifically as not having an acceptable Affirmative Action Program or being in noncompliance with any other aspect of the EQUAL EMPLOYMENT OPPORTUNITY Program.

8. TOTAL EMPLOYEES IN COMPANY \_\_\_\_\_

9. IS YOUR BUSINESS A CORPORATION \_\_\_, PARTNERSHIP \_\_\_, OR OTHER \_\_\_ (if "other" please explain) \_\_\_\_\_

SIGNATURE HEREUNDER INDICATES ACCEPTANCE OF THE CERTIFICATION OF NONSEGREGATED FACILITIES; CLEAN AIR AND WATER CERTIFICATION; CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS; AND REPRESENTATIONS CONTAINED HEREIN.

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

County (where work is to be performed): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

This acceptance is in effect for twelve (12) months from date of signature.